

## Facilities Management 2011/12 Progress of Work

Project Ref	Items	Status	Capital Fund GF & HRA (Approved Budget)	Revenue Fund
	<b>Civic Offices, High Street, CM16 4BZ</b>			
10/011	Extension of CCTV Security Monitoring System	Anticipated Completion March 2012	11000.00	
10/019	DDA Alarm in Lifts and Toilets	Design under way	7795.00	
10/022	Fall Arresting Equipment for access to Council Chamber roof void	Anticipated Completion March 2012	20000.00	
10/026	Refurbish Conder and Rear extension Toilets	Design under way	24000.00	
12/001	Conversion of Lighting Control from Global Automatic System to local energy efficient control	Work under way	62661.00	
11/018	Fire & Risk Management Detection	Design under way	16598.00	
11/020	New lighting and cable management system and ceiling replacement in Conder corridors	Anticipated Completion March 2012	14000.00	
11/012	Lift refurbishment and new control system Hydraulic Lift No 2.	Job complete	36750.00	
11/015	Lift refurbishment Conder Lift No 3	Currently being Tendered - October 2011	47000.00	
11/016	Roof Access	Budget for feasibility investigation	2000.00	
11/021	Replacement of failing lighting fittings in offices in the Conder building.	Work under way	29000.00	
11/014	Provision of replacement air conditioning system and refrigerant to secure compliance with EU F-gas regulations	Work under way	9000.00	
12/002	Replacement of 1 of 2 main boilers	Job complete	20000.00	
10/033	Overhaul north and south elevation of Conder eternit roof	Job complete		3444.00
10/028	Statutory Portable Electrical Testing of electrical appliances	Job complete		14000.00
11/024	Statutory electrical testing of the fixed electrical installations	Design under way		46000.00
11/027	Safety revision to mains incoming circuit breaker	Job complete		1000.00
12/063	4 No Smart Meters	Work under way		5000.00
11/030	Fire Alarm system - replacement of 3No air sampler controllers	Job complete		2000.00
12/003	Replacement of boiler main pumps	Job complete		4000.00
11/032	Rectification of original installation in lighting cable	Work under way		4000.00
11/031	Renewal and repair of window blinds	Work under way		6000.00
12/004	Cleaning and renovating possible replacement Condor building cold water storage tank	Job complete		4000.00
12/064	Insulation of Roof Spaces	Order placed	10000.00	
12/065	Energy Efficient Projects	Job complete	25000.00	19500.00
12/005	Replacement of worn and damaged floor finishes	Anticipated Completion March 2012		12000.00
			<b>334804.00</b>	<b>120944.00</b>

## Facilities Management 2011/12 Progress of Work

	<b>Hemnall Street Offices, Epping</b>			
12/006	Repoint chimney stacks	Job complete		5000.00
	<b>63 The Broadway, Loughton</b>			
11/014	Provision of replacement air conditioning system	Job complete	2877.00	
	<b>Brooker Road Industrial Estate, Waltham Abbey</b>			
12/007	Environmental maintenance	Anticipated Completion March 2012		1500.00
	<b>Oakwood Hill Industrial Estate Workshop Units, Loughton</b>			
12/042	Environmental maintenance	Anticipated Completion March 2012		1500.00
12/039	External redecoration	Job complete		4000.00
12/040	Carry out repairs to boundary walls and fences	Job complete		2000.00
12/041	Clearance of drainage gullies / channels and joint sealing	Job complete		1200.00
				<b>8700.00</b>
	<b>Langston Road Depot, Loughton</b>			
12/009	Environmental maintenance	Anticipated Completion March 2012		500.00
12/010	Clean and change fluorescent tubes to MOT centre	Job complete		1000.00
				<b>1500.00</b>
	<b>Epping Depot, Epping</b>			
12/008	Repair roofs to stores / workshops	Job complete		2500.00
	<b>Townmead Depot, Waltham Abbey</b>			
12/011	Environmental maintenance	Anticipated Completion March 2012		1200.00
12/012	External redecoration to timberwork	Job complete		6000.00
12/013	Watercourse maintenance (addition to programme)	Anticipated Completion March 2012		1700.00
				<b>8900.00</b>
	<b>Loughton Leisure Centre, Loughton (external &amp; structural)</b>			
12/021	Overhaul roof up stands, flashings, details and fixings	Anticipated Completion March 2012		4000.00
12/022	External decorative preservative treatment to exposed sections of glulam beams	Job complete		6200.00
12/023	External preservative treatment to plant room doors, fitness studio guardrails and Octagon fascias, windows and doors	Work under way		2800.00
				<b>13000.00</b>

## Facilities Management 2011/12 Progress of Work

	<b>Waltham Abbey Swimming Pool, Waltham Abbey (external &amp; structural)</b>			
10/075	Thoroughly overhaul flat roof over gym	Design underway	41000.00	
12/028	Patching repairs to the car park	Anticipated Completion March 2012		4000.00
12/029	Overhaul roof upstands, flashings, details and fixings	Anticipated Completion March 2012		3000.00
12/030	External redecoration of entrance wall	Job complete		500.00
12/031	Drainage jetting	Job complete		500.00
				<b>8000.00</b>
	<b>Epping Sports Centre, Epping (external &amp; structural)</b>			
12/014	Overlay felt to main sports hall roof including safe access.	Work under way	27000.00	
12/080	Patching repairs to the car park	Job complete		1000.00
12/020	Drainage jetting	Anticipated Completion March 2012		500.00
12/015	Overhaul roof upstands, flashings, details and fixings	Order placed		2000.00
12/016	Prepare squash courts flat roof area and apply waterproof membrane	Order placed		7500.00
12/017	Renew corroded and fractured down pipes to north side of squash courts	Order placed		500.00
12/018	Reseal down pipe connections and plinth coating works at low level (Nichol Road side of sports hall)	Job complete		1000.00
12/019	Renew mastic seals to movement joints of sports hall walls	Job complete		1200.00
				<b>13700.00</b>
	<b>Ongar Leisure Centre, Ongar (external &amp; structural)</b>			
12/024	Carry out isolated repairs to flat roof coverings, including to gutters	Anticipated Completion March 2012		1500.00
12/025	Replace split / decayed timberwork in various locations	Work under way		2000.00
12/026	External redecoration to timberwork	Work under way		4000.00
12/027	Isolated lamp replacements to car park street lighting	Anticipated Completion March 2012		900.00
				<b>8400.00</b>
	<b>Nursery, Pyrles Lane, Loughton</b>			
12/037	Patching repairs of entrance drive and pathways	Anticipated Completion March 2012		1000.00
12/038	Isolated replacement works to water system pipework	Anticipated Completion March 2012		2000.00
				<b>3000.00</b>
	<b>Museum, Waltham Abbey</b>			
12/032	External redecoration	Job complete		4800.00
12/033	Internal redecoration programme	Anticipated Completion March 2012		3000.00

## Facilities Management 2011/12 Progress of Work

				<b>7800.00</b>
<b>North Weald Airfield, North Weald</b>				
12/034	Carry out isolated repairs to control tower flat roof coverings	Job complete		3000.00
12/035	External decoration to control tower metal surfaces	Job complete		2500.00
12/036	Maintenance of fire escape routes to gymnastics centre	Anticipated Completion March 2012		300.00
				<b>5800.00</b>
<b>Council Owned Shopping Parades</b>				
12/051	Shops Environmental Improvement - Parklands, Coopersale	Order placed	30000.00	
12/043	Pressure washing and general maintenance of paved areas and walkways	Anticipated Completion March 2012		1800.00
12/044	Drainage Jetting	Anticipated Completion March 2012		1500.00
12/045	Environmental maintenance	Anticipated Completion March 2012		3500.00
				<b>6800.00</b>
<b>General Improvement Areas</b>				
12/046	Environmental maintenance	Job complete		2000.00
<b>Health &amp; Safety Works</b>				
12/048	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	Job complete		7500.00
<b>Contingency Fund</b>				
12/050	Emergency Repairs - Energy Conservation	Anticipated Completion March 2012		5000.00
12/047	Condition Survey Report for 5 year planned maintenance programme	Job complete		20000.00
			<b>0</b>	<b>25000.00</b>
<b>Total £</b> Approved 2011/12 Expenditure			<b>435681.00</b>	<b>250044.00</b>
<b>Total £</b> Anticipated Expenditure			<b>435681.00</b>	<b>250044.00</b>

## Facilities Management 2012/13 Programme of Work

Status definitions:

- 1 Health & Safety & Legislative implications.
- 2 Essential Work - Major repairs to fabric and building services that may result in a loss of service provision or loss of income.
- 3 Works Commenced - Commenced on a phased basis
- 4 Investment in Carbon Reduction & Renewable Energy
- 5 Desirable Work - Repairs to fabric and building services.
- 6 Repair work too expensive - cheaper to sell asset and rent back.
- 7 HRA

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
<b>Civic Offices, Epping</b>						
<b>Electrical/Mechanical</b>						
13/001	Electrical load management	2	11000.00			To reduce risk of disruption to operations as a result of external power failure - arising from the incident in March 2008
13/002	Fire Alarm – Replacement Smoke and Heat Detection Loop 1	1&3	8800.00			The existing smoke detectors have reached the end of their effective/design life.
13/003	Replacement of failing lighting fittings in offices in the Conder building.	2&3*	15400.00			The lighting units in the Conder building are failing and replacement parts are no longer available.
11/097	Site DDA compliance C/F 2011/12	5	60000.00			To comply with DDA regulations external doors should be adapted and upgraded to comply with the regulations.
13/004	Conversion of Lighting Control from Global Automatic System to local energy efficient control	1&3*	24200.00			Existing system now redundant and partially failed. Continuation of conversion from Switchplan (old system) to Set Square. A total loss of the existing system would cause loss of lighting to most of the New Building, car parks and surrounding areas, giving serious operational problems. There will be an energy saving as new system will control lighting in a more efficient manner.
13/005	Conder / Rear Extension Toilets - Mechanical Upgrade Works (Supply and Extract Service)	1	17600.00			The existing air handling units have reached the end of their effective life.
13/006	Replacement of 1 of 2 main boilers	2&3*	27500.00			Following recent inspection it has been established that both of the boiler stacks, being 22 years old, have exceeded their life expectancy. Spares are no longer available. The new boilers will be more energy efficient by 8%.

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
13/007	Ceiling replacement to Conder 1st floor corridor including cable management and new Lighting	3	22000.00			<b>Health &amp; Safety</b> - The ceiling forms part of the fire compartmentalisation of the corridor and requires replacement to accommodate cable management system above. The existing lighting in the corridors in the Conder building is failing and at present temporary lighting is being used. This work has been prioritised to reduce the risk of a potential collapse due to failure.
13/008	Rectification of original installation in lighting cable	2&3		5000.00		The lighting units in the Conder building are failing and replacement parts are no longer available.
13/009	Emergency Lighting Replacement & Battery Replacements	1		5000.00		<b>Health &amp; Safety</b> - Existing batteries in the emergency scheme are reaching the end of their life expectancy.
13/010	Statutory Testing of Electrical Installation: Rectification of defects found from Statutory Testing 2011/2012	1&3		4000.00		<b>Health &amp; Safety</b> - to comply with statutory Regulations
<b>Main Building (External)</b>						
13/011	Main Roof Access - Provision of safe working	1	20900.00			<b>Health &amp; Safety</b> - Safe access is required to gutters and parapets (Working at Height Regulations 2005). The Alternative is to annually hire an access lorry boom and operator at a large ongoing cost
13/012	Brickwork and hopper repairs to parapet walls including access lorry boom and operator for safe working at height	5		8000.00		The general construction, pointing and flashings around the hoppers are showing signs of deterioration and require attention
13/013	Redecoration of general metalwork surfaces, railings, handrails, gates and staircases	5		5000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
13/014	Re line marking of public car park, car park 1 and basement including removal of old markings as required	2		3000.00		Line markings are fading and require updating to ensure parking is controlled
<b>Main Building (Internal)</b>						
13/016	Partial replacement of worn floor finishes to offices, common and public areas	5		1000.00		Coverings require replacement to prevent accidents and maintain standards
13/017	Partial redecoration of offices, common and public areas	5		3000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
13/018	Redecoration of staircases	5		3500.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Conder Building &amp; Rear Extension (Internal)</b>						

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
13/019	Partial replacement of suspended ceilings	5		4000.00		Existing ceiling panels are beyond reasonable economic repair.
13/020	Partial replacement of worn floors	5		3000.00		Coverings require replacement to prevent accidents and maintain standards
13/021	Partial redecoration of offices	5		3000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
13/022	Refurbishment of ground floor ladies and first floor gents toilets	5*	16500.00			Aging facilities require refurbishment and upgrading
<b>Conder Building &amp; Rear Extension (External)</b>						
13/023	General roof overhaul, leadwork repairs, clearance of valleys and gutters including safe access for working at height	2		5000.00		Areas of the roof upstands, flashings and valley are at the end of their life span and require repair. Water ingress would cause damage to the building fabric.
<b>Homefield House, Garage &amp; Stores (External)</b>						
13/024	External redecoration of timberwork/windows/doors to house/steel fire escape stairs and provision of anti slip finish to treads.	1		4000.00		<b>Health &amp; Safety</b> - Fire escape steps require redecoration and provision of an anti-slip finish to the treads. Areas of the external decoration require regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Bin store</b>						
13/025	External redecoration of timber and metalwork including repairs / replacement doors and fascias	5		750.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>223900.00</b>	<b>57250.00</b>		
<b>Hemnall Street Offices, Epping</b>						
<b>External</b>						
13/026	Prepare existing flat roof surfaces over reception area, entrance canopy and first floor fire escape route and apply waterproof coating (including safe access for working at height)	2	7425.00			Areas of the roof covering are at the end of their life span and a number of temporary repairs have undertaken. Water ingress would cause damage to the building fabric
13/028	External redecoration to main building including rendered walls, timberwork, windows and rooflights including various repairs and safe access for working at height	5		10000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>7425.00</b>	<b>10000.00</b>		

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
<b>Epping Depot</b>						
13/029	Basic standard of repair - Health & Safety requirements	1&7			6500.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
					<b>6500.00</b>	
<b>Langston Road Depot, Loughton</b>						
<b>External</b>						
13/030	Basic standard of repair - Health & Safety requirements	1		3750.00		Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
13/031	Environmental maintenance	5		300.00		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
13/034	Isolated areas of repointing and repairs to boundary walls and renewal of movement joints	5		1000.00		Repairs to walls are required to minimise deterioration
<b>Internal</b>						
13/036	Clean and change lights in store areas	1		1000.00		<b>Health &amp; Safety</b> - Failing light fittings and general dirty condition requires a bulk clean and change
				<b>6050.00</b>		
<b>Townmead Depot</b>						
13/037	Repair and resurfacing of yard and roadway areas	1	13200.00			<b>Health &amp; Safety</b> - Surfacing is in poor condition with many pot holes
13/038	Basic standard of repair - Health & Safety requirements	1		3000.00		Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
13/039	Environmental maintenance	5		1200.00		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
13/040	Watercourse maintenance (addition to programme)	1		2500.00		<b>Health &amp; Safety</b> - Watercourse requires clearing annually to prevent flooding and control vermin
			<b>13200.00</b>	<b>6700.00</b>		
<b>North Weald Airfield, North Weald</b>						
<b>Control Tower (External)</b>						
13/041	Provide disabled ramp and enlarge door	1	7150.00			<b>Legislative requirement</b> - DDA and public access
13/042	Prepare existing flat roof surfaces and apply waterproof coating	1	6050.00			Areas of the roof covering are at the end of their life span. Water ingress would cause damage to the building fabric
13/043	Replace areas of broken glass	1		10000.00		<b>Health &amp; Safety</b> - Large sheets of cracked glass requires replacement on the air traffic control centre. Cost includes for safe Working at Height
<b>Gymnastics Centre (structure, external and roof only)</b>						



Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
13/045	Maintenance of fire escape routes including clearance of vegetation	1		300.00		<b>Health &amp; Safety</b> requirement
<b>Annexe to Hangar 1</b>						
13/046	Overhaul roof	2		4750.00		Existing slate roof requires an overhaul. Water ingress would cause damage to the building fabric.
13/047	Clear and renew damaged rainwater goods	2		1000.00		Gutters and downpipes are at the end of their life span. Water ingress would cause damage to the building fabric
<b>Building No 66</b>						
13/048	Securing/Boarding of property, cutting off of any services and minor roof repairs	1		2250.00		<b>Health &amp; Safety</b> - Vacant property requires securing to protect against vandalism and deterioration
			<b>13200.00</b>	<b>18300.00</b>		
<b>Nursery, Pyrles Lane, Loughton</b>						
13/049	Basic standard of repair - Health & Safety requirements	1		3000.00		Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
13/050	Replacement works to water system pipework	2		3000.00		Maintains continued provision of water systems
				<b>6000.00</b>		
<b>Museum, Waltham Abbey</b>						
<b>External</b>						
13/051	Replacement of decayed timber dormer window	2		2200.00		Requires urgent replacement. Water ingress would cause damage to the building fabric
13/052	External redecoration of rear elevations and extension and redecoration of spiral steel fire escape stairs and provision of anti slip finish to treads and landing	1		5000.00		<b>Health &amp; Safety</b> - Fire escape steps require redecoration and provision of an anti-slip finish to the treads. Areas of the external decoration require regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>7200.00</b>		
<b>Museum Store, Brooker Road, Waltham Abbey</b>						
13/054	Energy efficiency measures	4	12500.00			Work to roof to improve energy efficiency.
			<b>12500.00</b>			
<b>Industrial Estates</b>						
<b>Brooker Road Industrial Estate, Waltham Abbey</b>						
13/057	Environmental maintenance	5		1500.00		General clearance of weeds, debris and litter. Controls vermin

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
<b>Oakwood Hill Industrial Estate Workshop Units</b>						
13/058	Environmental maintenance	5		1500.00		General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
				<b>3000.00</b>		
<b>Epping Sports Centre, Epping (external &amp; structural)</b>						
13/059	Decorations including minor repairs	5		2500.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
13/060	Drainage jetting	5		750.00		Risk of blockage if not undertaken
13/061	Redecoration of fire escape stairs and provision of anti slip finish	1		1500.00		<b>Health &amp; Safety</b> - Fire escape steps require redecoration and provision of an anti-slip finish to the treads.
13/062	Replace timber doors/ windows / cladding etc	5		3000.00		Decayed to the point where water penetration is possible. Water ingress would cause damage to the building fabric
13/063	Renew doors to water tank room on roof	5		1200.00		Decayed to the point where water penetration is possible. Water ingress would cause damage to the building fabric
				<b>8950.00</b>		
<b>Ongar Leisure Centre (external &amp; structural)</b>						
13/066	Isolated lamp replacements to streetlights	1		500.00		<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
13/067	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	5		1750.00		Risk of blockage if not undertaken
13/068	Patching/Repairs to roof, copings and movement joints	2		4500.00		Roof coverings are nearing the end of their live span. Water ingress would cause damage to the building fabric
				<b>6750.00</b>		
<b>Waltham Abbey Swimming Pool (external &amp; structural)</b>						
13/069	Replace remaining part of decayed timber cladding with UPVC to underside of front elevation canopy	5		2250.00		Timber cladding requires replacement where damaged through water ingress
13/070	Renew of failed window gaskets to high level pool areas and renewal of perished mastic to frames	2		3000.00		Gaskets and mastic seals are at the end of their life span and require replacement in order to prevent water ingress and subsequent damage to the building fabric

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
13/071	External redecoration of entrance wall	5		300.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
13/072	Drainage jetting	5		750.00		Risk of blockage if not undertaken
				<b>6300.00</b>		
<b>Council Owned Shopping Parades</b>						
<b>Borders Lane, Loughton (58 to 76)</b>						
13/073	Prepare existing flat roof surfaces to rear extensions and apply waterproof coating	2	9625.00			Areas of the roof covering are at the end of their life span and a number of temporary repairs have been undertaken. Water ingress would cause damage to the building fabric
13/074	Drainage Jetting	5		750.00		Risk of blockage if not undertaken
13/075	Environmental maintenance	5		400.00		General clearance of weeds, debris and litter. Controls vermin
<b>Limes Avenue, Chigwell (548 to 562)</b>						
13/077	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways	1		2500.00		<b>Health &amp; Hygiene</b> - removal of chewing gum, litter, weeds, urine etc.
13/078	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	5		500.00		Risk of blockage if not undertaken
13/079	Prepare existing flat roof surface to small rear extension and apply waterproof coating	2		1500.00		The roof covering has reached the end of its life span. Water ingress would cause damage to the building fabric
13/080	Re-line mark faded parking bays and symbols to car park	2		500.00		Line markings are fading and require attention to ensure parking is controlled
<b>Loughton Way, Buckhurst Hill (142 to 164)</b>						
13/081	Environmental maintenance	5		400.00		General clearance of weeds, debris and litter. Controls vermin
<b>Market Square, Waltham Abbey (15 to 19)</b>						
13/082	Clear all gullies and jet through surface water and foul drains to yard and paved areas	5		400.00		Risk of blockage if not undertaken
<b>Parklands Coopersale (28 to 31)</b>						
13/083	Clear all gullies and jet through surface water drains to yard and paved areas	5		250.00		Risk of blockage if not undertaken
13/084	Environmental maintenance	5		300.00		General clearance of weeds, debris and litter. Controls vermin
<b>Roundhills, Waltham Abbey (74 to 82)</b>						
13/085	Re-line mark faded parking bays and symbols to car park	2		500.00		Line markings are fading and require attention to ensure parking is controlled
<b>The Broadway, Loughton (11 to 73 &amp; 12 to 82)</b>						

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
13/087	Environmental Maintenance	5		2250.00		General clearance of weeds, debris and litter. Controls vermin
<b>Upshire Road, Waltham Abbey (113 to 123)</b>						
13/088	Preservative treatment to fences and gates	5		750.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>9625.00</b>	<b>11000.00</b>		
<b>General Improvement Areas (GIA'S)</b>						
<b>Alfred Road, Buckhurst Hill</b>						
13/089	Environmental maintenance	5		1500.00		General clearance of weeds, debris and litter. Controls vermin
13/090	Clear all gullies and jet through surface water drains to road areas	5		500.00		Risk of blockage if not undertaken
<b>Woollard Street, Waltham Abbey</b>						
13/091	Environmental maintenance	5		500.00		General clearance of weeds, debris and litter. Controls vermin
				<b>2500.00</b>		
<b>Environmental improvement schemes</b>						
13/092	Upshire Road Shops improvement scheme	5	65000.00			Continuing environmental enhancement programme around Council owned shopping areas
			<b>65000.00</b>			
<b>Health &amp; Safety Works</b>						
13/093	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	1		8000.00		<b>Health &amp; Safety</b> - Work required to comply with Health & Safety and Statutory Legislation
				<b>8000.00</b>		
<b>Contingency</b>						
13/094	Capital Contingency	2	8500.00			To cover unexpected works on the Capital programme
13/095	Emergency Repairs	1		5000.00		To cover unexpected works on the Revenue programme
			<b>8500.00</b>	<b>5000.00</b>		
	<b>Funding for the year 2012/13</b>		<b>353350.00</b>	<b>163000.00</b>	<b>6500.00</b>	
	<b>Total Revenue</b>				<b>169500.00</b>	
	<b>Current DDF Approved Budget</b>				<b>45000.00</b>	
	<b>Grand Total (Revenue)</b>				<b>124500.00</b>	

Item Ref	Items for consideration in years 2012/13	Status * = Energy Saving	Capital Fund	Revenue Fund		Remarks
				DDF	HRA	
	Less CSB allocated				118000.00	
	Less HRA allocated				6500.00	
	Net DDF requirement for 2012 - 2013				0.00	
	Capital schemes - additional funding		0.00			
	Capital finance schemes previously approved		484000.00			
	Net funding required		-130650.00		0.00	
	Total Capital expenditure		353350.00			

## Facilities Management 2013/14-2015/16 Programme of Work

Status definitions:

- 1 Health & Safety & Legislative implications.
- 2 Essential Work - Major repairs to fabric and building services that may result in a loss of service provision or loss of income.
- 3 Works Commenced - Commenced on a phased basis.
- 4 Investment in Carbon Reduction & Renewable Energy.
- 5 Desirable Work - Repairs to fabric and building services.
- 6 Repair work too expensive - cheaper to sell asset and rent back.
- 7 HRA.

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue		Remarks
				DDF	HRA	
	<b>Year 2013/14</b>					
<b>Civic Offices, Epping</b>						
<b>Electrical/Mechanical</b>						
14/001	Electrical load management	2&3	22000.00			To reduce risk of disruption to operations as a result of external power failure - arising from the incident in March 2008
14/002	New electrical generator	2	50000.00			Existing generator was installed in 1989, since then increase in essential electrical requirement, existing generator insufficient output.
14/003	Fire Alarm – Replacement Smoke and Heat Detection Loop 2	1&3	9350.00			The existing smoke detectors have reached the end of their effective/design life.
14/004	Replacement of failing lighting fittings in offices in the Conder building.	2&3*	11000.00			The lighting units in the Conder building are failing and replacement parts are no longer available.
14/005	Replacement of car park barriers	5	6600.00			Car park barriers electrically and mechanically are at the end of their effective life.
14/006	Energy Conservation - Provision of Power Factor Correction to increase the efficiency of electricity use	4*	8800.00			Power Factor Correction (PFC) is an energy saving technology that is used to improve the operating efficiency of electrical power systems. Applied correctly, power factor correction can reduce electricity costs, increase energy efficiency and reduce the carbon footprint.
14/007	Energy Conservation - Provision of Voltage / Power Optimisation / Regulation Equipment to reduce energy consumption and electricity charges.	4*	8800.00			Voltage / Power Optimisation regulation is used to reduce energy consumption and hence energy costs and the carbon footprint, without affecting the operation of the site electrical equipment.

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue		Remarks
14/008	Main MWS Smart Metering	4*	8800.00			The provision will enable the Council to monitor water usage at all times, and manage the resource from the information gained, leading to reductions in water usage and hence reducing water service costs.
14/009	Tower Toilet Fresh Air supply & Extract air handling units replacement	2	12100.00			The existing air handling units have reached the end of their effective life.
14/010	Rear Extension - Removal of CW Tank and convert to Mains water	5	4400.00			Water usage at this storage unit is low and the risk of Legionella is consequentially higher than normal. The removal of this water store eliminates the risk of Legionella and hence removes the regular regime of testing and certification of risk. Cost savings therefore occur as there is no requirement for the user to regularly test fresh water supplies.
14/011	Smart metering Software Conversion to Digital presentation	4*	5500.00			Metering software relates to all energy sources and there is a need to enable trends to be monitored but also for faults to be quickly and efficiently identified. "Faults" in these circumstances would mean: a water leak; misuse of electrical energy; an undetected gas leak etc. Smart software would enable this to be achieved efficiently and hence has the potential to reduce costs.
14/012	Ceiling replacement to Conder 2nd floor corridor including cable management and new Lighting	3	22000.00			<b>Health &amp; Safety</b> - ceiling forms part of the fire compartmentalisation of the corridor and requires replacement to accommodate cable management system above. The existing lighting in the corridors in the Conder building is failing and at present temporary
14/013	Rectification of original installation in lighting cable	2&3		5000.00		The lighting units in the Conder building are failing and replacement parts are no longer available.
14/014	Emergency Lighting Replacement & Battery Replacements	1		5000.00		<b>Health &amp; Safety</b> - To existing batteries in the emergency are reaching the end of their life expectancy.
14/015	Lighting Bulk Clean & Change Civic Building inc.323 House	2		12000.00		To ensure all lighting is in good working order, for the winter period, it is more economical to do a floor at a time rather than sending an electrician as and when a light fails.
14/016	Statutory PAT Testing of Electrical Installation & rectification of defects	1		10000.00		<b>Health and Safety</b> - to comply with statutory Regulations
<b>Main Building (External)</b>						

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
13/015	Specialist cleaning of stonework and rendered façades	5		10000.00	Ensures elevations remain visually acceptable and reduces likelihood of permanent staining. (Item B/F from 2012/13)
14/017	Redecoration of general timber surfaces	5		4000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Main Building (Internal)</b>					
13/018	Redecoration of staircases	5		3500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (£3500 B/F from 2012/13)
14/018	Partial replacement of worn floor finishes to offices, common and public areas	5		1000.00	Coverings require replacement to prevent accidents and maintain standards
14/019	Partial redecoration of offices, common and public areas	5		9000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Includes B/F £3000 from 2012/13)
14/020	Renew 1st floor carpets	5		4000.00	Coverings require replacement to prevent accidents and maintain standards
14/021	Redecorate Committee Room 1+2	5		1500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>323 House (External)</b>					
14/022	Replacement of decaying and leaking rainwater goods	2	12375.00		Gutters and downpipes are at the end of their life span. Water ingress would cause damage to the building fabric
14/023	Replacement of degraded felt in gutters, redecorate soffits/fascias. Clear out gutters and replace slates	2	24750.00		Sections of roofing felt have exceeded their life span. Water ingress would cause damage to the building fabric
14/024	Redecorate of window and doors	2		2600.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Conder Building &amp; Rear Extension (Internal)</b>					
14/025	Partial replacement of suspended ceilings	5		6500.00	Existing ceiling panels are beyond reasonable economic repair (Includes £1250.00 B/F from 20012/13)
14/026	Partial replacement of worn floors	5		4500.00	Coverings require replacement to prevent accidents and maintain standards (Includes £750.00 B/F from 20012/13)
14/027	Partial redecoration of offices	5		5000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Includes £1000.00 B/F from 20012/13)
14/028	Redecorate of Rear Staircase	5		1700.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards



Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue		Remarks
14/029	Partial replacement of worn floor finishes to offices and common areas	5		4000.00		Coverings require replacement to prevent accidents and maintain standards
14/030	Partial internal redecoration of offices and common areas	5		3000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Pyramid Building</b>						
14/031	External & internal redecoration	5		1250.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>206475.00</b>	<b>93550.00</b>		
<b>Hemnall Street Offices (External)</b>						
14/032	Drainage jetting	5		750.00		Risk of blockage if not undertaken
14/033	External redecoration to single storey section of building including timber windows, doors and glazed walls at ground floor level including minor repairs and redecorate metal railings, handrails and bollards	5		7000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/034	Overhaul/repair zinc wall cladding	2		1000.00		Cladding requires overhauling to prevent water ingress which would cause damage to the building fabric
<b>Hemnall Street Offices (Internal)</b>						
14/035	Partial internal redecoration of offices and common areas	5		3000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/036	Partial replacement of worn floor finishes to offices and common areas	5		2250.00		Coverings require replacement to prevent accidents and maintain standards
				<b>14000.00</b>		
<b>63 The Broadway Office</b>						
14/037	Replacement of obsolete suspended ceiling and associated light fittings	5&7	11000.00			Existing ceiling panels are beyond reasonable economic repair
14/038	Partial replacement of worn floor finishes to offices and common areas	5&7			4250.00	Coverings require replacement to prevent accidents and maintain standards
14/039	Partial internal redecoration of offices and common areas	5&7			3500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>11000.00</b>	<b>7750.00</b>		
<b>Epping Depot</b>						

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
14/040	Basic standard of repair - Health & Safety requirements	1&7		6500.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
14/041	Renewal of gates to lower yard	5&7		2000.00	Gates are in a poor condition and require replacement
				<b>8500.00</b>	
<b>Langston Road Depot (External)</b>					
13/032	Redecoration/Protection of bollards and RSJs	5		500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Item B/F from 2012/13)
13/033	Redecoration of external doors, including minor repairs	5		2000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Item B/F from 2012/13)
14/042	Basic standard of repair - Health & Safety requirements	1		3750.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation.
14/043	Environmental maintenance	5		500.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
14/044	Redecoration of external fire escape stairs and provision of anti slip finish	1		2800.00	<b>Health &amp; Safety</b> - Fire escape steps require redecoration and provision of an anti-slip finish to the treads.
<b>Langston Road Depot (Internal)</b>					
13/035	Partial redecoration of internal common areas	5		5000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Item B/F from 2012/13)
				<b>14550.00</b>	
<b>Townmead Depot (External)</b>					
14/045	Environmental maintenance	5		1200.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
14/046	Watercourse maintenance (addition to programme)	1		2500.00	<b>Health &amp; Safety</b> - Watercourse requires clearing annually to prevent flooding and control vermin
14/047	Basic standard of repair - Health & Safety requirements	1		3000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>6700.00</b>	
<b>North Weald Airfield</b>					
<b>Gatehouse (External)</b>					
14/048	External redecoration and timber treatment	5		2250.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
<b>Gatehouse (Internal)</b>					
14/049	Internal redecoration of offices and common areas	5		3500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/050	Overhaul ceiling	5		1500.00	Existing ceiling panels are beyond reasonable economic repair
<b>Control Tower (External)</b>					
14/051	External redecoration to concrete, masonry and metalwork including safe access for working at height	5		5000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/052	Upgrade antiquated vertical means of escape ladders to comply with current H&S standards	1	8250.00		<b>Health &amp; Safety</b> - Existing escape ladder does not comply with current legislation for an escape route at this height and there are no handrails on the roof at the bottom of the ladder
<b>Building 240 - Fire Station (External)</b>					
14/053	Overlay existing felted flat roof and redecorate external areas, including minor repairs and safe access for	2		6750.00	Existing felted roof requires an overhaul to prevent damage to the building fabric
<b>Building 240 - Fire Station (Internal)</b>					
13/044	Internal redecoration of toilet and lobby areas	5		800.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Item B/F from 2012/13)
<b>Archive Store (External)</b>					
14/054	Repointing to external walls	5		1000.00	Walls showing signs of weather erosion and require attention
14/055	Preservative treatment and redecoration to external timber fascias, soffits, doors and panels	5		2750.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Gymnastics Centre (structure, external and roof only)</b>					
14/056	Maintenance of fire escape routes including clearance of vegetation	1		300.00	<b>Health &amp; Safety</b> requirement
14/057	Preservative treatment to timber oil storage tank enclosure	5		600.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>8250.00</b>	<b>24450.00</b>	
<b>Nursery, Pyrles Lane, Loughton</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
14/058	Basic standard of repair - Health & Safety requirements	1		3000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>3000.00</b>	
<b>Museum, Waltham Abbey</b>					
<b>Internal</b>					
14/059	Maintenance of boiler	5		500.00	Ensures continued service, efficiency and fuel economy
14/060	Partial replacement of worn floor finishes to offices and public areas	5		2000.00	Coverings require replacement to prevent accidents and maintain standards
14/061	Sand and reseal timber flooring to public areas	5		2500.00	Wear and tear caused by visitors to the museum requires the floor to be maintained regularly
14/062	Partial redecoration of offices and public areas	5		3000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/063	Improvements to lighting installations and controls (see Museum Manager)	4*		2500.00	The existing system is showing signs of failure
				<b>10500.00</b>	
<b>Limes Farm Multi-Use Games Area, Chigwell</b>					
14/064	Clear all gullies and jet through surface water drains	5		150.00	Risk of blockage if not undertaken
14/065	Clean and change lamps to floodlights including safe access for working at height	1		1250.00	<b>Health &amp; Safety</b> - Floodlighting requires regular cleaning and replacement to ensure games area is safe and usable
				<b>1400.00</b>	
<b>Public Toilet, High Street, Ongar</b>					
14/066	Jet through foul water drainage system	5		150.00	Risk of blockage if not undertaken
14/067	Prepare and redecorate all timber and metalwork surfaces	5		1500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/068	Prepare and redecorate ceilings	5		1000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>2650.00</b>	
<b>Industrial Estates</b>					
<b>Brooker Road Industrial Estate, Waltham Abbey</b>					
14/069	Environmental maintenance	5		2800.00	General clearance of weeds, debris and litter. Controls vermin

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
14/070	Patch repair and white line lower end car park	1		4750.00	Line markings are fading and require attention to ensure parking is controlled
<b>Oakwood Hill Industrial Estate Workshop Units</b>					
14/071	Environmental maintenance	5		1500.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
				<b>9050.00</b>	
<b>Epping Sports Centre</b>					
<b>External</b>					
14/072	Resurface car park including reline marking	2	13200.00		Surfacing in poor condition and becoming a potential Health & Safety risk
14/073	Drainage jetting	5		750.00	Risk of blockage if not undertaken
14/074	Overhaul/repair zinc wall cladding	2		1750.00	Cladding requires overhauling to prevent water ingress which would cause damage to the building fabric
			<b>13200.00</b>	<b>2500.00</b>	
<b>Loughton Leisure Centre</b>					
<b>External</b>					
14/075	Drainage jetting	5		750.00	Risk of blockage if not undertaken
14/076	General overhaul of upstands, flashings, details and fixings	5		4000.00	Areas of the roof have had temporary repairs. Water ingress would cause damage to the building fabric
14/077	Clean and restore stained blockwork and reconstituted stone including safe access for working at height	5		7000.00	Ensures elevations remain visually acceptable and reduces likelihood of permanent staining
				<b>11750.00</b>	
<b>Ongar Leisure Centre</b>					
<b>External</b>					
14/078	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	5		1750.00	Risk of blockage if not undertaken
14/079	Service and clean streetlights and replace lamps	1		1500.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
14/080	Apply preservative treatment to windows, doors and cladding	5		3750.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>7000.00</b>	
<b>Waltham Abbey Swimming Pool</b>					
<b>External</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
14/081	Resurface car park and access road including re line marking	2	37400.00		Surfacing in poor condition and becoming a potential Health & Safety risk
14/082	Upgrading of footpath from rear fire exits	1		3000.00	<b>Health &amp; Safety</b> requirement
14/083	Preservative treatment to fences and gates	5		2750.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/084	External redecoration of entrance wall	5		500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/085	Drainage jetting	5		750.00	Risk of blockage if not undertaken
			<b>37400.00</b>	<b>7000.00</b>	
<b>Council Owned Shopping Parades</b>					
<b>Borders Lane, Loughton (58 to 76)</b>					
14/086	Partial repoint of brick wall enclosing rear yards including minor repairs as necessary	5		4000.00	Repairs to walls are required to minimise deterioration
14/087	External redecoration of extensions and exposed low level timber and metalwork to rear of parade	5		2500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/088	Drainage Jetting	5		750.00	Risk of blockage if not undertaken
14/089	Environmental maintenance	5		800.00	General clearance of weeds, debris and litter. Controls vermin
<b>Hillhouse, Waltham Abbey (1 to 12)</b>					
14/090	Overlay cracked asphalt roofs covering to rear extensions	2	6875.00		Areas of roof coverings are at the end of their life span and a number of temporary repairs have been undertaken. Water ingress would cause damage to the building fabric
14/091	Clear all gullies and jet through surface water drains to yards, car park and walkways	5		500.00	Risk of blockage if not undertaken
<b>Limes Avenue, Chigwell (548 to 562)</b>					
14/092	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways	1		2500.00	<b>Health &amp; Hygiene</b> - removal of chewing gum, litter, weeds, urine etc.
14/093	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	5		750.00	Risk of blockage if not undertaken
14/094	Redecoration of walls, ceilings gates and railings to undercover walkway	5		2000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
14/095	Clean and change lamps under canopy	1		500.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
<b>Loughton Way, Buckhurst Hill (142 to 164)</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
14/096	Environmental maintenance	5		400.00	General clearance of weeds, debris and litter. Controls vermin
<b>Lower Queens Road, Buckhurst Hill (1, 4, 5 &amp; 8)</b>					
14/097	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade	5		800.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Market Square, Waltham Abbey (15 to 19)</b>					
14/098	Clear all gullies and jet through surface water and foul drains to yard and paved areas	5		400.00	Risk of blockage if not undertaken
14/099	Clean and change lamps under canopy	1		1750.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
<b>Parklands Coopersale (28 to 31)</b>					
14/100	Clear all gullies and jet through surface water drains to yard and paved areas	5		250.00	Risk of blockage if not undertaken
14/101	Environmental maintenance	5		300.00	General clearance of weeds, debris and litter. Controls vermin
<b>Pyrls Lane, Loughton (34 to 52)</b>					
14/102	Preservative treatment to fences and gates and redecoration of garage doors	5		3000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Roundhills, Waltham Abbey (74 to 82)</b>					
14/103	Clean and change lamps under canopy, end floodlight and yard lighting	1		600.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
<b>The Broadway, Loughton (11 to 73 &amp; 12 to 82)</b>					
13/086	Redecoration of undercover walkways, balcony fascias and tiled frontages	5		15000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards (Item B/F from 2012/13)
14/104	Environmental Maintenance	5		2250.00	General clearance of weeds, debris and litter. Controls vermin
<b>The Street, High Ongar (48 &amp; 50)</b>					
14/105	Decoration, including minor overhaul of roof and anti-slip coating to stairs	1		6250.00	<b>Health &amp; Safety</b> - Fire escape steps require redecoration and provision of an anti-slip finish to the treads. Areas of the external decoration require regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>6875.00</b>	<b>45300.00</b>	
<b>General Improvement Areas (GIAS)</b>					
<b>Alfred Road, Buckhurst Hill</b>					
14/106	Environmental maintenance	5		1500.00	General clearance of weeds, debris and litter. Controls vermin

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue		Remarks
14/107	Clear all gullies and jet through surface water drains to road areas	5		500.00		Risk of blockage if not undertaken
<b>Woollard Street, Waltham Abbey</b>						
14/108	Environmental maintenance	5		500.00		General clearance of weeds, debris and litter. Controls vermin
				<b>2500.00</b>		
<b>Chigwell Row Recreation Ground</b>						
14/109	Replacement of failed and damaged concrete path adjacent court area including provision of access route for contractors vehicles	1	16500.00			<b>Health &amp; Safety</b> - The existing footpath has failed and is in need of replacement to avoid claims against the council
14/110	Renewal of bitumen seals between concrete bays to footpaths and car park, including minor concrete repairs	1		8000.00		<b>Health &amp; Safety</b> - Footpaths require maintenance between bays to prevent damage from vegetation and subsequent expensive repairs
			<b>16500.00</b>	<b>8000.00</b>		
<b>83 Loughton Way, Buckhurst Hill, Dentist Surgery</b>						
14/111	Partial repointing of external walls and external redecoration including safe access for working at height	1		3250.00		Walls showing signs of weather erosion and require attention. Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>3250.00</b>		
<b>Health &amp; Safety Works</b>						
14/112	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works, amendments to statutory regulations	1		8000.00		<b>Health &amp; Safety</b> - Work required to comply with Health & Safety and Statutory Legislation
				<b>8000.00</b>		
<b>Contingency</b>						
14/113	Emergency Repairs	1		5000.00		To cover unexpected works on the Revenue programme
				<b>5000.00</b>		
<b>Funding for the year 2013/14</b>			<b>299700.00</b>	<b>280150.00</b>	<b>16250.00</b>	
<b>Total Revenue</b>					<b>296400.00</b>	
<b>Approved capital schemes requiring additional funding</b>						
<b>DDF allocated</b>					<b>19000.00</b>	
<b>Capital finance schemes previously approved</b>			<b>278000.00</b>			
<b>Net funding required</b>			<b>21700.00</b>			
<b>CSB allocated</b>					<b>118000.00</b>	



Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue		Remarks
	HRA allocated				16250.00	
	Total expenditure		299700.00		143150.00	
	Year 2014/15					
<b>Civic Offices, Epping</b>						
<b>Electrical/Mechanical</b>						
15/001	Electrical load management	2&3	11000.00			To reduce risk of disruption to operations as a result of external power failure - arising from the incident in March 2008
15/002	Fire Alarm – New Loops and Cards	1&3	23100.00			The existing smoke detection system have reached the end of their effective life
15/003	Fire Alarm – Replacement Smoke and Heat Detection Loop 4 and 5	1&3	11000.00			The existing smoke detectors have reached the end of their effective/design life
15/004	Rectification of original installation in lighting cable	2&3		5000.00		The lighting units in the Conder building are failing and replacement parts are no longer available
15/005	Emergency Lighting Replacement & Battery Replacements	1		5000.00		<b>Health &amp; Safety</b> - The existing batteries in the emergency lights are reaching the end of their life expectancy
15/006	Trend - Interface upgrade	4	5500.00			As the Council's energy is more closely managed and reductions made, it becomes necessary to continue with "fine tuning" of the energy management systems to continue to make energy spend savings. In order to achieve this, the Trend Building Management control strategy requires more detailed facilities. Further energy savings can be achieved by this provision
15/007	Daikin - Interface upgrade	4	9350.00			In a similar vein to the preceding item, further savings can be made by more accurate control of energy management automation of air conditioning loads, by the provision of negative optimisation. Further energy savings can be achieved by this provision
15/008	Computer Suite 1 - Replacement AC units	2	33000.00			The existing air conditioning unit is showing signs of failure, so by the 3rd year of the programme, this will need replacing
15/009	Boiler House replacement pumps	2&4	27500.00			Existing boiler main pumps are obsolete and units require replacement
<b>Main Building (Internal)</b>						
15/010	Partial replacement of worn floor finishes to offices, common and public areas	5		1000.00		Coverings require replacement to prevent accidents and maintain standards
15/011	Partial redecoration of offices, common and public areas	5		6000.00		Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
15/012	Renew floor mats to all entrances	5		1650.00	Mats require replacement to prevent accidents and maintain standards
<b>Conder Building &amp; Rear Extension (Internal)</b>					
15/013	Partial replacement of suspended ceilings	5		5250.00	Existing ceiling panels are beyond reasonable economic repair
15/014	Partial replacement of worn floors	5		3750.00	Coverings require replacement to prevent accidents and maintain standards
15/015	Partial redecoration of offices - Conder	5		4000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/016	Partial redecoration of offices - Rear Extension	5		3000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Conder Building &amp; Rear Extension (External)</b>					
15/017	Redecoration and timber treatment	5		4250.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>120450.00</b>	<b>38900.00</b>	
<b>Hemnal Street Offices (External)</b>					
15/018	Drainage jetting	5		750.00	Risk of blockage if not undertaken
				<b>750.00</b>	
<b>Epping Depot</b>					
15/019	Basic standard of repair - Health & Safety requirements	1		6500.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>6500.00</b>	
<b>Langston Road Depot (External)</b>					
15/020	Basic standard of repair - Health & Safety requirements	1		3750.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation.
15/021	Environmental maintenance	5		500.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
				<b>4250.00</b>	
<b>Townmead Depot (External)</b>					
15/022	Basic standard of repair - Health & Safety requirements	1		3000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
15/023	Environmental maintenance	5		1200.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
15/024	Watercourse maintenance (addition to programme)	1		2500.00	<b>Health &amp; Safety</b> - Watercourse requires clearing annually to prevent flooding and control vermin
15/025	Redecorate including minor repairs	5		5500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>12200.00</b>	
<b>North Weald Airfield</b>					
<b>Control Tower (Internal)</b>					
15/026	Partial redecoration of offices	5		4000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Building 240 - Fire Station (Internal)</b>					
15/027	Clean and change lights	1		750.00	<b>Health &amp; Safety</b> - Failing light fittings and general dirty condition requires a bulk clean and change
<b>Gymnastics Centre (structure, external and roof only)</b>					
15/028	Maintenance of fire escape routes including clearance of vegetation	1		300.00	<b>Health &amp; Safety</b> requirement
15/029	Clear gullies and drainage channels to car park	5		250.00	Risk of blockage if not undertaken
<b>Annexe to Hangar 1</b>					
15/030	Redecoration to external finishes	5		3000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>8300.00</b>	
<b>Nursery, Pyrles Lane, Loughton</b>					
15/031	Basic standard of repair - Health & Safety requirements	1		3000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>3000.00</b>	
<b>Museum, Waltham Abbey</b>					
<b>External</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
15/032	Redecorate front/side elevations	5		5000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Internal</b>					
15/033	Maintenance of boiler	5		500.00	Ensures continued service, efficiency and fuel economy
				<b>5500.00</b>	
<b>Limes Farm Multi-Use Games Area, Chigwell</b>					
15/034	Clear all gullies and jet through surface water drains	5		150.00	Risk of blockage if not undertaken
				<b>150.00</b>	
<b>Public Toilet, High Street, Ongar</b>					
15/035	Jet through foul water drainage system	5		150.00	Risk of blockage if not undertaken
				<b>150.00</b>	
<b>Industrial Estates</b>					
<b>Brooker Road Industrial Estate, Waltham Abbey</b>					
15/036	Environmental maintenance	5		2800.00	General clearance of weeds, debris and litter. Controls vermin
				<b>2800.00</b>	
<b>Oakwood Hill Industrial Estate Workshop Units</b>					
15/037	Environmental maintenance	5		1500.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
15/038	Redecoration of timberwork and metal walkway	5		4500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/039	Clear debris from surface water drainage channels/drains	5		1000.00	Risk of blockage if not undertaken
				<b>7000.00</b>	
<b>Epping Sports Centre</b>					
<b>External</b>					
15/040	Drainage jetting	5		750.00	Risk of blockage if not undertaken
				<b>750.00</b>	
<b>Loughton Leisure Centre</b>					
<b>External</b>					
15/041	Drainage jetting	5		750.00	Risk of blockage if not undertaken

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
15/042	Redecorate railings to yard/access road	5		1200.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/043	Redecorate steel columns, beams and tie bars above main entrance	5		2800.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/044	Prepare and apply decorative preservative treatment to exposed timber glulam beams	5		5000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/045	Renew perished movement joints to wall and around penetrations into building	5		5250.00	Mastic sealed movement joints have deteriorated substantially. Water ingress would cause damage to the building fabric
				<b>15000.00</b>	
<b>Ongar Leisure Centre</b>					
<b>External</b>					
15/046	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	5		1750.00	Risk of blockage if not undertaken
15/047	Lamp replacements to street lights	1		500.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
15/048	Patching/Repairs to roof, copings and movement joints	2		4500.00	Roof coverings are nearing the end of their life span. Water ingress would cause damage to the building fabric
15/049	Reline markings to car park	5		4250.00	Line markings are fading and require attention to ensure parking is controlled
				<b>11000.00</b>	
<b>Waltham Abbey Swimming Pool</b>					
<b>External</b>					
15/050	External redecoration of entrance wall	5		500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
15/051	Drainage jetting	5		750.00	Risk of blockage if not undertaken
15/052	Redecorate previously decorated surfaces, fascias, soffits, timber and metalwork	5		5750.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>7000.00</b>	
<b>Council Owned Shopping Parades</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
<b>Borders Lane, Loughton (58 to 76)</b>					
15/053	Drainage Jetting	5		750.00	Risk of blockage if not undertaken
15/054	Environmental maintenance	5		800.00	General clearance of weeds, debris and litter. Controls vermin
15/055	Clean and change lamps to wall mounted fittings	1		500.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
				<b>2050.00</b>	
<b>Hillhouse, Waltham Abbey (1 to 12)</b>					
15/056	Clear all gullies and jet through surface water drains to yards, car park and walkways	5		500.00	Risk of blockage if not undertaken
				<b>500.00</b>	
<b>Limes Avenue, Chigwell (548 to 562)</b>					
15/057	Pressure washing and general maintenance of undercover paved areas and environmental	1		2500.00	<b>Health &amp; Hygiene</b> - removal of chewing gum, litter, weeds, urine etc.
15/058	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	5		750.00	Risk of blockage if not undertaken
15/059	Carry out repairs to flat roof including fascias, soffits and edge trims	5		3000.00	Areas of the roof have had temporary repairs. Water ingress would cause damage to the building fabric
15/060	Replacement of 3 No roof domes (12 No roof rooflights) to walkway and removal of asbestos upstands	5	19800		Rooflights have reach the end of their life span and require replacement
			<b>19800</b>	<b>6250.00</b>	
<b>Loughton Way, Buckhurst Hill (142 to 164)</b>					
15/061	Environmental maintenance	5		400.00	General clearance of weeds, debris and litter. Controls vermin
15/062	Preservative treatment to fences and gates	5		2000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>2400.00</b>	
<b>Lower Queens Road, Buckhurst Hill (1, 4, 5 &amp; 8)</b>					
15/063	Clean and change lamps to wall and ceiling mounted light fittings	1		500.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
				<b>500.00</b>	
<b>Market Square, Waltham Abbey (15 to 19)</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
15/064	Clear all gullies and jet through surface water and foul drains to yard and paved areas	5		400.00	Risk of blockage if not undertaken
				<b>400.00</b>	
<b>Parklands Coopersale (28 to 31)</b>					
15/065	Clear all gullies and jet through surface water drains to yard and paved areas	5		250.00	Risk of blockage if not undertaken
15/066	Environmental maintenance	5		300.00	General clearance of weeds, debris and litter. Controls vermin
15/067	Clean and change lamps under canopy and to floodlights	1		400.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
				<b>950.00</b>	
<b>Pyrles Lane, Loughton (34 to 52)</b>					
15/068	Overlay cracked asphalt roof to rear extensions	2	4400.00		Areas of the roof covering are at the end of their life span and a number of temporary repairs have been undertaken. Water ingress would cause damage to the building fabric
			<b>4400.00</b>		
<b>Roundhills, Waltham Abbey (74 to 82)</b>					
15/069	Redecoration of front canopy, staircase elevation. Bollards and barrier	5		2500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>2500.00</b>	
<b>The Broadway, Loughton (11 to 73 &amp; 12 to 82)</b>					
15/070	Environmental Maintenance	5		2250.00	General clearance of weeds, debris and litter. Controls vermin
				<b>2250.00</b>	
<b>General Improvement Areas (GIAS)</b>					
<b>Alfred Road, Buckhurst Hill</b>					
15/071	Environmental maintenance	5		1500.00	General clearance of weeds, debris and litter. Controls vermin
15/072	Clear all gullies and jet through surface water drains to road areas	5		500.00	Risk of blockage if not undertaken
				<b>2000.00</b>	
<b>Woollard Street, Waltham Abbey</b>					
15/073	Environmental maintenance	5		500.00	General clearance of weeds, debris and litter. Controls vermin
				<b>500.00</b>	
<b>Health &amp; Safety Works</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
15/074	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works,	1		8000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>8000.00</b>	
<b>Contingency</b>					
15/075	Emergency Repairs	1		5000.00	To cover unexpected works on the Revenue programme
				<b>5000.00</b>	
<b>Funding for the year 2014/15</b>			<b>144650.00</b>	<b>156550.00</b>	
<b>Approved capital schemes requiring additional funding</b>			<b>0.00</b>		
<b>DDF allocated</b>				<b>10000.00</b>	
<b>Capital finance schemes previously approved</b>			<b>132000.00</b>		
<b>Net funding required</b>			<b>12650.00</b>		
<b>CSB allocated</b>				<b>118000.00</b>	
<b>HRA allocated</b>				<b>6500.00</b>	
<b>Total expenditure</b>			<b>144650.00</b>	<b>22050.00</b>	
<b>Year 2015/16</b>					
<b>Civic Offices, Epping</b>					
<b>Electrical/Mechanical</b>					
16/001	Electrical load management	2&3	11000.00		To reduce risk of disruption to operations as a result of external power failure - arising from the incident in March 2008
16/002	Fire Alarm – New Loops and Cards	1&3	45100.00		The existing smoke detection system has reached the end of its effective life
16/003	Fire Alarm – New Smoke and Heat Detection	1&3	13750.00		Additional fire cover has been recommended by the fire officer
16/004	Fire Alarm – Replacement Smoke and Heat Detection Loop 3	1&3	2200.00		The existing smoke detectors have reached the end of their effective/design life
16/005	Rectification of original installation in lighting cable	2&3		5000.00	The lighting units in the Conder building are failing and replacement parts are no longer available
16/006	Emergency Lighting Replacement & Battery Replacements	1		5000.00	<b>Health &amp; Safety</b> - The existing batteries in the emergency lights are reaching the end of their life expectancy
16/007	Statutory Portable & Transportable Appliance Testing & Certification	1		11000.00	<b>Health and Safety</b> - to comply with statutory Regulations
16/008	Tower Toilet Fresh Air supply & Extract air handling units replacement	2	14300.00		The existing air handling units have reached the end of their effective life
16/009	Plant Room 3 - Replacement supply/extract fans	2&4	33000.00		The existing air handling units have reached the end of their effective life



Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
16/010	Homefield House - Upgrades to power lighting and fire alarms	2	22000.00		The existing systems have exceeded their expected life and do not comply with modern legislation. The fire alarm is not linked to the rest of the complex
16/011	Homefield House - Upgrade boiler	4	8800.00		The existing boiler has reached the end of its expected life
<b>Main Building (External)</b>					
16/012	Redecoration of general timber surfaces	5		4000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/013	Specialist cleaning of stonework	5		10000.00	Ensures elevations remain visually acceptable and reduces likelihood of permanent staining
16/014	Jet through all foul and surface water drains	5		4500.00	Risk of blockage if not undertaken
<b>Main Building (Internal)</b>					
16/015	Partial replacement of worn floor finishes to offices, common and public areas	5		1000.00	Coverings require replacement to prevent accidents and maintain standards
16/016	Partial redecoration of offices, common and public areas	5		6000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/017	Renew and repair window blinds	5		4000.00	The opportunity to replace broken window blinds
16/018	Repaint and decorate recreation room	5		1250.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/019	Redecorate Committee Room 1+2	5		1500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Conder Building &amp; Rear Extension (Internal)</b>					
16/020	Partial replacement of suspended ceilings	5		5250.00	Existing ceiling panels are beyond reasonable economic repair
16/021	Partial replacement of worn floors	5		3750.00	Coverings require replacement to prevent accidents and maintain standards
16/022	Partial redecoration of offices	5		4000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
			<b>150150.00</b>	<b>66250.00</b>	
<b>Hemnal Street Offices (External)</b>					
16/023	Drainage jetting	5		750.00	Risk of blockage if not undertaken
16/024	Redecoration to main building	5		10000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>10750.00</b>	

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
<b>Epping Depot</b>					
16/025	Basic standard of repair - Health & Safety requirements	1		6500.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>6500.00</b>	
<b>Townmead Depot (External)</b>					
16/026	Basic standard of repair - Health & Safety requirements	1		3000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
16/027	Environmental maintenance	5		1200.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
16/028	Watercourse maintenance (addition to programme)	1		2500.00	<b>Health &amp; Safety</b> - Watercourse requires clearing annually to prevent flooding and control vermin
				<b>6700.00</b>	
<b>North Weald Airfield</b>					
<b>Gymnastics Centre (structure, external and roof only)</b>					
16/029	Maintenance of fire escape routes including clearance of vegetation	1		300.00	<b>Health &amp; Safety</b> requirement
				<b>300.00</b>	
<b>Nursery, Pyrles Lane, Loughton</b>					
16/030	Basic standard of repair - Health & Safety requirements	1		3000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>3000.00</b>	
<b>Museum, Waltham Abbey</b>					
<b>Internal</b>					
16/031	Maintenance of boiler	5		500.00	Ensures continued service, efficiency and fuel economy
16/032	Partial replacement of worn floor finishes to offices and public areas	5		2000.00	Coverings require replacement to prevent accidents and maintain standards
16/033	Partial redecoration of offices and public areas	5		3000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>5500.00</b>	
<b>Limes Farm Multi-Use Games Area, Chigwell</b>					
16/033	Clear all gullies and jet through surface water drains	5		150.00	Risk of blockage if not undertaken
				<b>150.00</b>	

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
<b>Public Toilet, High Street, Ongar</b>					
16/034	Jet through foul water drainage system	5		150.00	Risk of blockage if not undertaken
				<b>150.00</b>	
<b>Industrial Estates</b>					
<b>Brooker Road Industrial Estate, Waltham Abbey</b>					
16/035	Environmental maintenance	5		2800.00	General clearance of weeds, debris and litter. Controls vermin
<b>Oakwood Hill Industrial Estate Workshop Units</b>					
16/036	Environmental maintenance	5		1500.00	General clearance of weeds, debris and litter. Controls vermin and maintains fire exit routes
16/037	Electro-hydraulic lift installation	1	77000.00		<b>Health &amp; Safety</b> - Lift is in need of refurbishment to ensure the safety of the users and also to bring in line with DDA regulations
			<b>77000.00</b>	<b>4300.00</b>	
<b>Epping Sports Centre</b>					
<b>External</b>					
16/038	Drainage jetting	5		750.00	Risk of blockage if not undertaken
16/039	Redecoration including minor repairs	5		2500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>3250.00</b>	
<b>Loughton Leisure Centre</b>					
<b>External</b>					
16/040	Drainage jetting	5		750.00	Risk of blockage if not undertaken
16/041	General overhaul of upstands, flashings, details and fixings	5		4000.00	Areas of the roof have had temporary repairs. Water ingress would cause damage to the building fabric
16/042	Apply preservative treatment to windows and doors of Octagon building	5		1000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
				<b>5750.00</b>	
<b>Ongar Leisure Centre</b>					
<b>External</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
16/043	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters	5		1750.00	Risk of blockage if not undertaken
16/044	Lamp replacement to street lights	1		500.00	<b>Health &amp; Safety</b> - To maintain a level of security and public safety, maintenance is required
				<b>2250.00</b>	
<b>Waltham Abbey Swimming Pool</b>					
<b>External</b>					
16/045	External redecoration of entrance wall	5		500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
16/046	Drainage jetting	5		750.00	Risk of blockage if not undertaken
				<b>1250.00</b>	
<b>Council Owned Shopping Parades</b>					
<b>Borders Lane, Loughton (58 to 76)</b>					
16/047	Drainage Jetting	5		750.00	Risk of blockage if not undertaken
16/048	Environmental maintenance	5		800.00	General clearance of weeds, debris and litter. Controls vermin
16/049	Redecoration of extensions	5		2500.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Hillhouse, Waltham Abbey (1 to 12)</b>					
16/050	Clear all gullies and jet through surface water drains to yards, car park and walkways	5		500.00	Risk of blockage if not undertaken
<b>Limes Avenue, Chigwell (548 to 562)</b>					
16/051	Pressure washing and general maintenance of undercover paved areas and environmental	1		2500.00	<b>Health &amp; Hygiene</b> - removal of chewing gum, litter, weeds, urine etc.
16/052	Clear all gullies and jet through foul and surface water drains to yard, car park and undercover walkway	5		750.00	Risk of blockage if not undertaken
16/053	Redecoration of walls, ceilings gates and railings to undercover walkway	5		2000.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Loughton Way, Buckhurst Hill (142 to 164)</b>					
16/054	Environmental maintenance	5		400.00	General clearance of weeds, debris and litter. Controls vermin
<b>Lower Queens Road, Buckhurst Hill (1, 4, 5 &amp; 8)</b>					

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue	Remarks
16/055	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade	5		800.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>Market Square, Waltham Abbey (15 to 19)</b>					
16/056	Clear all gullies and jet through surface water and foul drains to yard and paved areas	5		400.00	Risk of blockage if not undertaken
<b>Parklands Coopersale (28 to 31)</b>					
16/057	Clear all gullies and jet through surface water drains to yard and paved areas	5		250.00	Risk of blockage if not undertaken
16/058	Environmental maintenance	5		300.00	General clearance of weeds, debris and litter. Controls vermin
16/059	Redecoration of front canopy and common areas	5		4750.00	Decoration requires regular maintenance to minimise deterioration through wear and tear and to maintain visual standards
<b>The Broadway, Loughton (11 to 73 &amp; 12 to 82)</b>					
16/060	Environmental Maintenance	5		2250.00	General clearance of weeds, debris and litter. Controls vermin
				<b>18950.00</b>	
<b>General Improvement Areas (GIAS)</b>					
<b>Alfred Road, Buckhurst Hill</b>					
16/061	Environmental maintenance	5		1500.00	General clearance of weeds, debris and litter. Controls vermin
16/062	Clear all gullies and jet through surface water drains to road areas	5		500.00	Risk of blockage if not undertaken
<b>Woollard Street, Waltham Abbey</b>					
16/063	Environmental maintenance	5		500.00	General clearance of weeds, debris and litter. Controls vermin
				<b>2500.00</b>	
<b>Chigwell Row Recreation Ground</b>					
16/064	Renewal of timber kick boards to court areas and replacement of No2 timber gates and posts at entrance	5		5000.00	Exposure to elements, wear and tear and vandalism results in the need for replacement
				<b>5000.00</b>	
<b>Health &amp; Safety Works</b>					
16/065	Public building electrical testing, fire precaution requirements, fire fighting equipment servicing, asbestos management, water treatment works,	1		8000.00	Work required to comply with <b>Health &amp; Safety</b> and Statutory Legislation
				<b>8000.00</b>	

Item Ref	Future items for consideration in years 2013/14, 2014/15 & 2015/16	Status * = Energy Saving	Capital Fund (GF)	Revenue		Remarks
<b>Contingency</b>						
16/066	Emergency Repairs	1		5000.00		To cover unexpected works on the Revenue programme
				<b>5000.00</b>		
	<b>Funding for the year 2015/16</b>		<b>227150.00</b>	<b>155550.00</b>		
	<b>Approved capital schemes requiring additional funding</b>			<b>0.00</b>		
	DDF allocated			<b>0.00</b>		
	<b>Capital finance schemes previously approved</b>		<b>0.00</b>			
	<b>Net funding required</b>		<b>227150.00</b>			
	CSB allocated			<b>118000.00</b>		
	HRA allocated			<b>6500.00</b>		
	<b>Total expenditure</b>		<b>227150.00</b>	<b>31050.00</b>		

## Facilities Management 5 Year Capital Programme

Project Ref	Items	2011/12 Revised £000	2012/13 Forecast £000	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	5 Year Total £000
	<b>Civic Offices, High Street, CM16 4BZ</b>						
	<b>Electrical/Mechanical</b>						
10/011	Extension of CCTV Security Monitoring System	11					11
10/019	DDA Alarm in Lifts and Toilets	8					8
10/022	Fall Arresting Equipment for access to Council Chamber roof void	20					20
10/026	Refurbish Conder and Rear extension Toilets	24					24
12/001	Conversion of Lighting Control from Global Automatic System to local energy efficient control	63	24				87
11/018	Fire & Risk Management Detection	17					17
11/097	Part DDA Compliance. Part resolution of Security problems. Provision of automatic opening doors. C/F 2011/12		60				60
11/020	Ceiling replacement to Conder ground floor corridor including cable management and new Lighting	14					14
11/012	Lift refurbishment and new control system Hydraulic Lift No 2.	37					37
11/015	Lift refurbishment Conder Lift No 3	47					47
11/021	Replacement of failing lighting fittings in offices in the Conder building.	29	15	11			55
11/014	Provision of replacement air conditioning system and refrigerant to secure compliance with EU F-gas regulations	9					9
12/002	Replacement of 1 of 2 main boilers	20	28				48
12/064	Insulation of Roof Spaces	10					10
12/065	Energy Efficient Projects	25					25
13/007	Ceiling replacement to Conder 1st floor corridor including cable management and new Lighting		22				22
13/001	Electrical load management		11	22	11	11	55
14/002	New generator			50			50
13/002	Fire Alarm – Replacement Smoke and Heat Detection Loop 1		9				9
13/005	Conder / Rear Extension Toilets - Mechanical Upgrade Works (Supply and Extract Service)		18				18
14/003	Fire Alarm – Replacement Smoke and Heat Detection Loop 2			9			9
15/003	Fire Alarm – Replacement Smoke and Heat Detection Loop 4 and 5				11		11
16/004	Fire Alarm – Replacement Smoke and Heat Detection Loop 3					2	2
15/002	Fire Alarm – New Loops and Cards				23	45	68
16/003	Fire Alarm – New Smoke and Heat Detection					14	14
14/005	Replacement of car park barriers			7			7

## Facilities Management 5 Year Capital Programme

Project Ref	Items	2011/12 Revised £000	2012/13 Forecast £000	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	5 Year Total £000
14/006	Energy Conservation - Provision of Power Factor Correction to increase the efficiency of electricity use			9			9
14/007	Energy Conservation - Provision of Voltage Regulation Equipment to reduce energy consumption and electricity charges.			9			9
14/008	Main MWS Smart Metering			9			9
14/009	Tower Toilet Fresh Air supply & Extract air handling units replacement			12			12
14/010	Rear Extension - Removal of CW Tank and convert to Mains water.			4			4
14/011	Smart metering Software Conversion to Digital presentation			6			6
14/012	Ceiling replacement to Conder 2st floor corridor including cable management and new Lighting			22			22
15/006	Trend - Interface upgrade				6		6
15/007	Daikin - Interface upgrade				9		9
15/008	Computer Suite 1 - Replacement AC units				33		33
15/009	Boiler House replacement pumps				28		28
16/008	Tower Toilet Fresh Air supply & Extract air handling units replacement					14	14
16/009	Plant Room 3 - Replacement supply/extract fans					33	33
16/010	Homefield House - Upgrades to power lighting and fire alarms					22	22
16/011	Homefield House - Upgrade boiler					9	9
	<b>Main Building (External)</b>						
11/016	Roof Access	2	21				23
	<b>Conder Building &amp; Rear Extension (Internal)</b>						
13/022	Refurbishment of ground floor ladies and first floor gents toilets		17				17
	<b>323 House (External)</b>						
14/022	Replacement of decaying and leaking rainwater goods			12			12
14/023	Replacement of degraded felt in gutters, redecorate soffits/fascias. Clear out gutters and replace slates			25			25
	<b>Hemnal Street Offices (External)</b>						
13/026	Prepare existing flat roof surfaces over reception area, entrance canopy and first floor fire		7				7
	<b>63 The Broadway Office</b>						
11/014	Replace air conditioning system & refrigerant for EU F-gas compliance	3					3
14/037	Replacement of obsolete suspended ceiling and associated light fittings			11			11
	<b>Townmead Depot (External)</b>						



## Facilities Management 5 Year Capital Programme

Project Ref	Items	2011/12 Revised £000	2012/13 Forecast £000	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	5 Year Total £000
13/037	Repair and resurfacing of yard and roadway areas		13				13
	<b>North Weald Airfield</b>						
	<b>Control Tower (External)</b>						
13/041	Provide disabled ramp and enlarge door		7				7
13/042	Prepare existing flat roof surfaces and apply waterproof coating		6				6
14/052	Upgrade antiquated vertical means of escape ladders to comply with current H&S standards			8			8
	<b>Museum Store, Brooker Road, Waltham Abbey</b>						
13/054	Energy Efficiency Measures		13				13
	<b>Oakwood Hill Industrial Estate Workshop Units</b>						
16/037	Electro-hydraulic lift installation					77	77
	<b>Epping Sports Centre, Epping (external &amp; structural)</b>						
12/014	Overlay felt to main sports hall roof including safe access.	27					27
14/072	Resurface car park including reline marking			13			13
	<b>Waltham Abbey Swimming Pool, Waltham Abbey (external &amp; structural)</b>						
10/075	Thoroughly overhaul all flat roof coverings including up stands, flashings, details and fixings	41					41
14/081	Resurface car park and access road including re linemarking			37			37
	<b>Council Owned Shopping Parades</b>						
	<b>Borders Lane, Loughton (58 to 76)</b>						
13/073	Prepare existing flat roof surfaces to rear extensions and apply waterproof coating		10				10
	<b>Hillhouse, Waltham Abbey (1 to 12)</b>						
14/090	Overlay cracked asphalt roofs covering to rear extensions			7			7
	<b>Limes Avenue, Chigwell (548 to 562)</b>						
15/060	Replacement of 3 No roof domes (12 No roof lites) to walkway and recovery of asbestos upstands				20		20
	<b>Parklands Coopersale (28 to 31)</b>						
15/068	Overlay cracked asphalt roof to rear extensions				4		4
12/051	Shops Environmental Improvement	30					30
	<b>Upshire Road, Waltham Abbey (113 to 123)</b>						



## Facilities Management 5 Year Revenue Programme (Approved)

Project Ref	Items	2011/12 Revised £000	2012/13 Forecast £000	2013/14 Forecast £000	2014/15 Forecast £000	2015/16 Forecast £000	5 Year Total £000
	<b>Civic Offices, High Street, CM16 4BZ</b>						
	<b>Electrical/Mechanical</b>						
10/028	Statutory Portable Electrical Testing of electrical appliances	14.00				11.00	25.00
10/033	Overhaul north and south elevation of Conder eternit roof	3.40					3.40
11/024	Statutory Testing of Electrical Installation & rectification of defects	46.00		10.00			56.00
13/010	Statutory Testing of Electrical Installation: Rectification of defects found from Statutory Testing 2011/2012		4.00				4.00
11/027	Safety revision to mains incoming circuit breaker	1.00					1.00
12/063	Energy Conservation - 4 No smart electricity meters	5.00					5.00
11/030	Fire Alarm system - replacement of 3No air sampler controllers	2.00					2.00
11/031	Renewal and repair of window blinds	6.00					6.00
11/032	Rectification of original installation in lighting cable	4.00	5.00	5.00	5.00	5.00	24.00
12/003	Replacement of boiler main pumps	4.00					4.00
12/004	Cleaning and renovating Condor building cold water storage tank	4.00					4.00
12/005	Replacement of worn and damaged floor finishes	12.00					12.00
12/065	Energy Efficient Projects	19.50					19.50
13/008	Emergency Lighting Replacement & Battery Replacements		5.00	5.00	5.00	5.00	20.00
14/015	Lighting Bulk Clean & Change Civic Building inc.323 House			12.00			12.00
	<b>Main Building (External)</b>						
13/012	Brickwork and hopper repairs to parapet walls including access lorry boom and operator for safe working at height		8.00				8.00
13/013	Redecoration of general metalwork surfaces, railings, handrails, gates and staircases		5.00				5.00
13/014	Re line marking of public car park, car park 1 and basement including removal of old markings as required		3.00				3.00
13/015	Specialist cleaning of stonework and rendered façades			10.00			10.00
16/012	Redecoration of general timber surfaces					4.00	4.00
16/013	Specialist cleaning of stonework					10.00	10.00
16/014	Jet through all foul and surface water drains					4.50	4.50
14/017	Redecoration of general timber surfaces			4.00			4.00
	<b>Main Building (Internal)</b>						
13/016	Partial replacement of worn floor finishes to offices, common and public areas		1.00	1.00	1.00	1.00	4.00
13/017	Partial redecoration of offices, common and public areas		3.00	9.00	6.00	6.00	24.00
13/018	Redecoration of staircases		3.50	3.50			7.00
14/020	Renew 1st floor carpets			4.00			4.00



## Facilities Management 5 Year Revenue Programme (Approved)

	<b>63 The Broadway Offices, Loughton</b>						
14/038	Partial replacement of worn floor finishes to offices and common areas			4.25			4.25
14/039	Partial internal redecoration of offices and common areas			3.50			3.50
	<b>Epping Depot, Epping</b>						
12/008	Repair roofs to stores / workshops	2.50					2.50
13/029	Basic standard of repair - Health & Safety requirements		6.50	6.50	6.50	6.50	26.00
14/041	Renewal of gates to lower yard			2.00			2.00
	<b>Langston Road Depot, Loughton (External)</b>						
12/009	Depot environmental maintenance	0.50	0.30	0.50	0.50		1.80
12/010	Clean and change fluorescent tubes to MOT centre	1.00					1.00
13/030	Basic standard of repair - Health & Safety requirements		3.75	3.75	3.75		11.25
13/032	Redecoration/Protection of bollards and RSJs			0.50			0.50
13/033	Redecoration of external doors, including minor repairs			2.00			2.00
13/034	Isolated areas of repointing and repairs to boundary walls and renewal of movement joints		1.00				1.00
14/044	Redecoration of external fire escape stairs and provision of anti slip finish			2.80			2.80
	<b>Langston Road Depot (Internal)</b>						
13/035	Partial redecoration of internal common areas			5.00			5.00
13/036	Clean and change lights in store areas		1.00				1.00
	<b>Townmead Depot (External)</b>						
12/011	Environmental maintenance	1.20	1.20	1.20	1.20	1.20	6.00
12/012	External redecoration to timberwork	6.00					6.00
12/013	Watercourse maintenance (addition to programme)	1.70	2.50	2.50	2.50	2.50	11.70
13/038	Basic standard of repair - Health & Safety requirements		3.00	3.00	3.00	3.00	12.00
15/025	Redecorate including minor repairs				5.50		5.50
	<b>North Weald Airfield, North Weald</b>						
	<b>Gatehouse (External)</b>						
14/048	External redecoration and timber treatment			2.25			2.25
	<b>Gatehouse (Internal)</b>						
14/049	Internal redecoration of offices and common areas			3.50	4.00		7.50
14/050	Overhaul ceiling			1.50			1.50
	<b>Control Tower (External)</b>						
12/034	Carry out isolated repairs to control tower flat roof coverings	3.00					3.00
12/035	External decoration to control tower metal surfaces	2.50					2.50
13/043	Replace areas of broken glass		10.00				10.00



## Facilities Management 5 Year Revenue Programme (Approved)

	<b>Internal</b>						
12/033	Internal redecoration programme	3.00					3.00
13/053	Maintenance of boiler			0.50	0.50	0.50	1.50
14/060	Partial replacement of worn floor finishes to offices and public areas			2.00		2.00	4.00
14/061	Sand and reseal timber flooring to public areas			2.50			2.50
14/062	Partial redecoration of offices and public areas			3.00		3.00	6.00
14/063	Improvements to lighting installations and controls (see Museum Manager)			2.50			2.50
	<b>Limes Farm Multi-Use Games Area, Chigwell</b>						
13/055	Clear all gullys and jet through surface water drains			0.15	0.15	0.15	0.45
14/065	Clean and change lamps to floodlights including safe access for working at height			1.25			1.25
	<b>Public Toilets, High Street, Ongar</b>						
13/056	Jet through foul water drainage system			0.15	0.15	0.15	0.45
14/067	Prepare and redecorate all timber and metalwork surfaces			1.50			1.50
14/068	Prepare and redecorate ceilings			1.00			1.00
	<b>Industrial Estates</b>						
	<b>Brooker Road Industrial Estate, Waltham Abbey</b>						
12/007	Environmental maintenance	1.50	1.50	2.80	2.80	2.80	11.40
14/070	Path repair and white line lower end car park			4.75			4.75
	<b>Oakwood Hill Industrial Estate Workshop Units, Loughton</b>						
12/042	Environmental maintenance	1.50	1.50	1.50	1.50	1.50	7.50
12/039	External redecoration	4.00					4.00
12/040	Carry out repairs to boundary walls and fences	2.00					2.00
12/041	Clearance of drainage gullies / channels and joint sealing	1.20			1.00		2.20
15/038	Redecoration of timberwork and metal walkway				4.50		4.50
	<b>Epping Sports Centre, Epping (external &amp; structural)</b>						
12/080	Patching repairs to the car park	1.00					1.00
12/020	Drainage jetting	0.50	0.75	0.75	0.75	0.75	3.50
12/015	Overhaul roof upstands, flashings, details and fixings	2.00					2.00
12/016	Prepare squash courts flat roof area and apply waterproof membrane	7.50					7.50
12/017	Renew corroded and fractured downpipes to north side of squash courts	0.50					0.50
12/018	Reseal downpipe connections and plinth coating works at low level (Nichol Road side of	1.00					1.00
12/019	Renew mastic seals to movement joints of sports hall walls	1.20					1.20
13/059	Decorations including minor repairs		2.50			2.50	5.00
13/061	Redecoration of fire escape stairs and provision of anti slip finish		1.50				1.50

## Facilities Management 5 Year Revenue Programme (Approved)

13/062	Replace any timber doors/ windows / cladding etc?		3.00				3.00
13/063	Renew doors to water tank room on roof		1.20				1.20
14/074	Overhaul/repair zinc wall cladding			1.75			1.75
	<b>Loughton Leisure Centre, Loughton (external &amp; structural)</b>						
12/021	Overhaul roof upstands, flashings, details and fixings	4.00		4.00		4.00	12.00
12/022	External decorative preservative treatment to exposed sections of glulam beams	6.20			5.00		11.20
12/023	External preservative treatment to plant room doors, fitness studio guardrails and Octagon fascias, windows and doors	2.80					2.80
13/064	Drainage jetting			0.75	0.75	0.75	2.25
14/077	Clean and restore stained blockwork and reconstituted stone including safe access for working at height			7.00			7.00
15/042	Redecorate railings to yard/access road				1.20		1.20
15/043	Redecorate steel columns, beams and tie bars above main entrance				2.80		2.80
15/045	Renew perished movement joints to wall and around penetrations into building				5.25		5.25
16/042	Apply preservative treatment to windows and doors of Octagon building					1.00	1.00
	<b>Ongar Leisure Centre, Ongar (external &amp; structural)</b>						
12/024	Carry out isolated repairs to flat roof coverings, including to gutters	1.50					1.50
12/025	Replace split / decayed timberwork in various locations	2.00					2.00
12/026	External redecoration to timberwork	4.00					4.00
12/027	Isolated lamp replacements to car park street lighting	0.90	0.50			0.50	1.90
13/067	Clear all gullies and jet through surface water drains to yards, car parks and walkways including emptying petrol interceptors and cleaning filters		1.75	1.75	1.75	1.75	7.00
13/068	Patching/Repairs of roof copings, Movement and Joints		4.50		4.50		9.00
14/079	Service and clean streetlights and replace lamps			1.50			1.50
14/080	Apply preservative treatment to windows, doors and cladding			3.75			3.75
15/047	Lamp replacements to street lights				0.50		0.50
15/049	Reline markings to car park				4.25		4.25
	<b>Waltham Abbey Swimming Pool, Waltham Abbey (external &amp; structural)</b>						
12/028	Patching repairs to the car park	4.00					4.00
12/029	Overhaul roof upstands, flashings, details and fixings	3.00					3.00
12/030	External redecoration of entrance wall	0.50	0.30	0.50	0.50	0.50	2.30
12/031	Drainage jetting	0.50	0.75	0.75	0.75	0.75	3.50
13/069	Replace remaining part of decayed timber cladding with UPVC to underside of front elevation canopy		2.25				2.25



## Facilities Management 5 Year Revenue Programme (Approved)

13/070	Renew of failed window gaskets to high level pool areas and renewal of perished mastic to frames		3.00				3.00
14/082	Upgrading of footpath from rear fire exits			3.00			3.00
14/083	Preservative treatment to fences and gates			2.75			2.75
15/052	Redecorate previously decorated surfaces, fascias, soffits, timber and metalwork				5.75		5.75
	<b>Council Owned Shopping Parades</b>						
12/043	Pressure washing and general maintenance of paved areas and walkways	1.80					1.80
12/044	Drainage Jetting	1.50					1.50
12/045	Environmental maintenance	3.50					3.50
	<b>Borders Lane, Loughton (58 to 76)</b>						0.00
13/074	Drainage Jetting		0.75	0.75	0.75	0.75	3.00
13/075	Environmental maintenance		0.40	0.80	0.80	0.80	2.80
14/086	Partial repoint of brick wall enclosing rear yards including minor repairs as necessary			4.00			4.00
14/087	External redecoration of extensions and exposed low level timber and metalwork to rear of parade			2.50			2.50
15/055	Clean and change lamps to wall mounted fittings				0.50		0.50
16/049	Redecoration of extensions					2.50	2.50
	<b>Hillhouse, Waltham Abbey (1 to 12)</b>						
13/076	Clear all gullys and jet through surface water drains to yards, car park and walkways			0.50	0.50	0.50	1.50
	<b>Limes Avenue, Chigwell (548 to 562 including covered walkway and common areas)</b>						0.00
13/077	Pressure washing and general maintenance of undercover paved areas and environmental maintenance to yard car park and walkways		2.50	2.50	2.50	2.50	10.00
13/078	Clear all gullys and jet through foul and surface water drains to yard, car park and undercover walkway		0.50	0.75	0.75	0.75	2.75
13/079	Prepare existing flat roof surface to small rear extension and apply waterproof coating		1.50				1.50
13/080	Re-line mark faded parking bays and symbols to car park		0.50				0.50
14/094	Redecoration of walls, ceilings gates and railings to undercover walkway			2.00			2.00
14/095	Clean and change lamps under canopy			0.50			0.50
15/059	Carry out repairs to flat roof including fascias, soffits and edge trims				3.00		3.00
16/053	Redecoration of walls, ceilings gates and railings to undercover walkway					2.00	2.00
	<b>Loughton Way, Buckhurst Hill (142 to 164)</b>						
13/081	Environmental maintenance		0.40	0.40	0.40	0.40	1.60
15/062	Preservative treatment to fences and gates				2.00		2.00
	<b>Lower Queens Road, Buckhurst Hill (1, 4, 5 &amp; 8)</b>						0.00
14/097	Redecoration of walls, ceilings and metalwork to undercover walkway and railings to side of parade			0.80		0.80	1.60



